

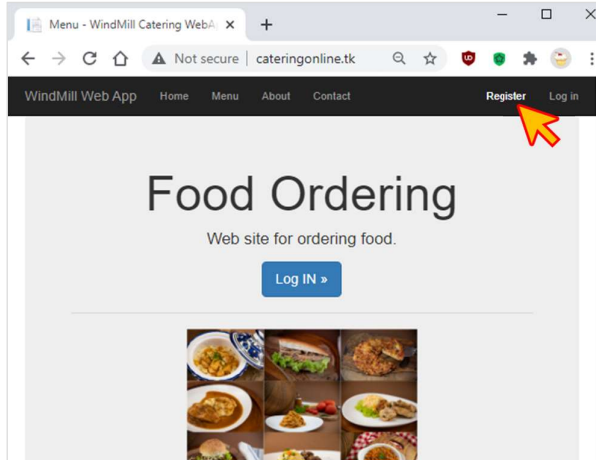
# Food Ordering Web App



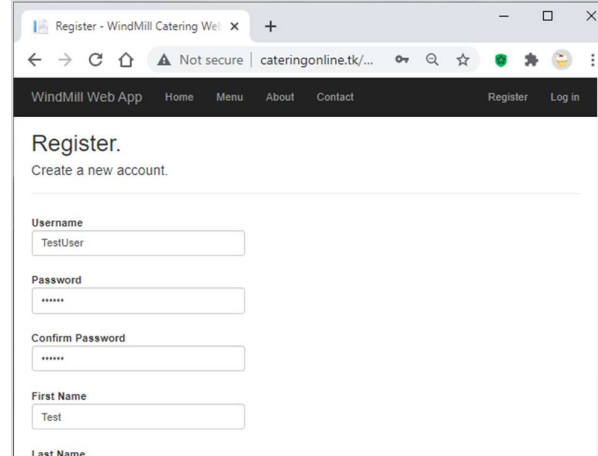
For mobile devices please use following QR code:  
Use any web browser on device of your choice and follow the steps below. Expect some difference between layouts throughout devices.

## Registration

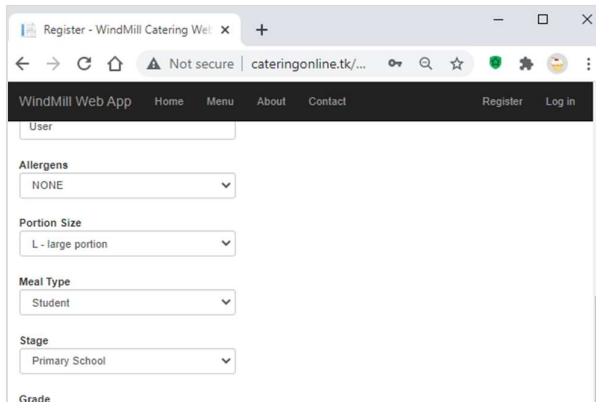
1. Go to: <http://cateringonline.tk>



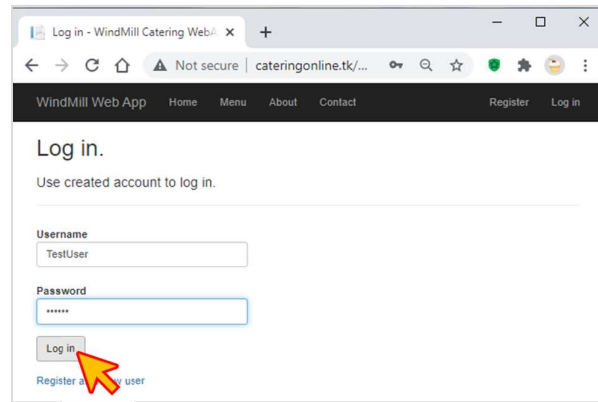
2. Click “Register” and fill in required data:



3. Complete registration:  
**All fields are mandatory except “Classroom”.**

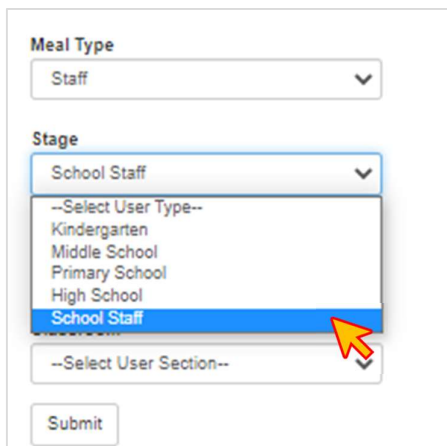


4. Log in with your Username and Password:

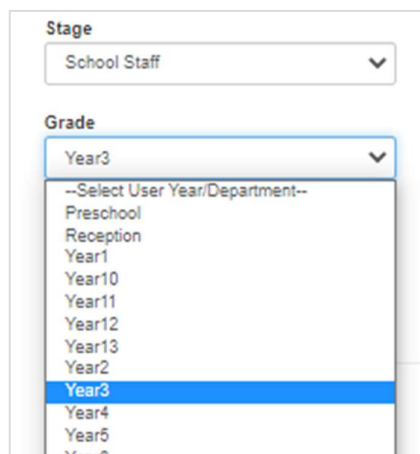


## Important note for School Staff users:

5. During registration in “Stage” section be sure to select “School Staff”:

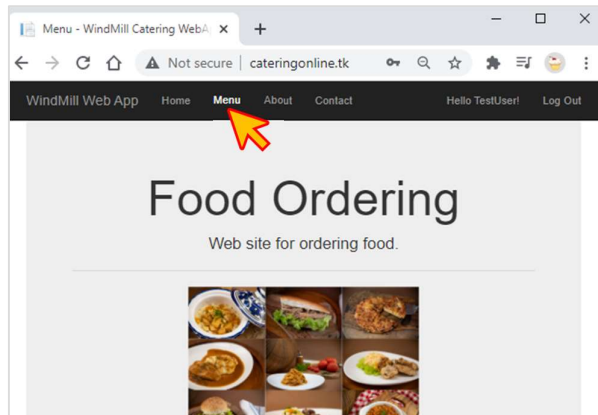


6. In “Grade” section select appropriate delivery location for your order:

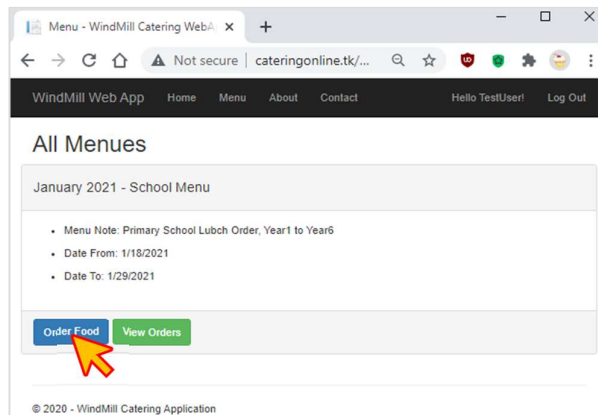


# Ordering

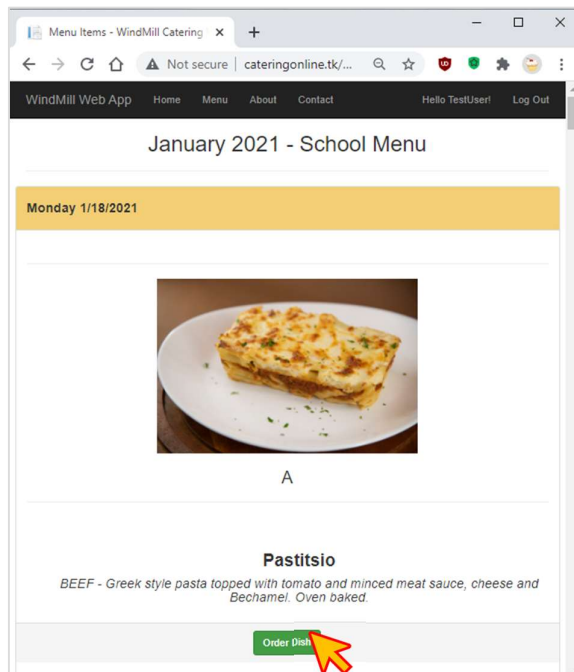
7. Go to "Menu" tab:



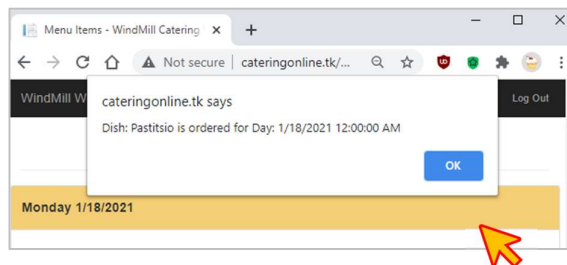
8. Choose the monthly menu to fill in:



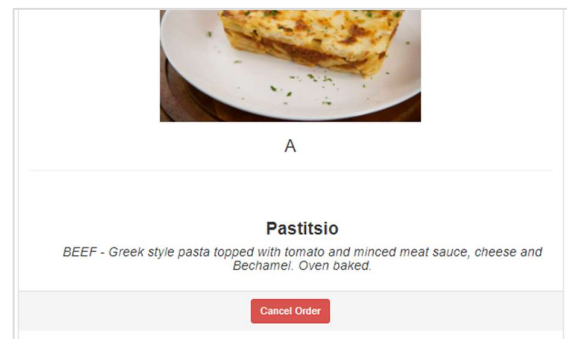
9. Select daily option of your choice and start ordering:



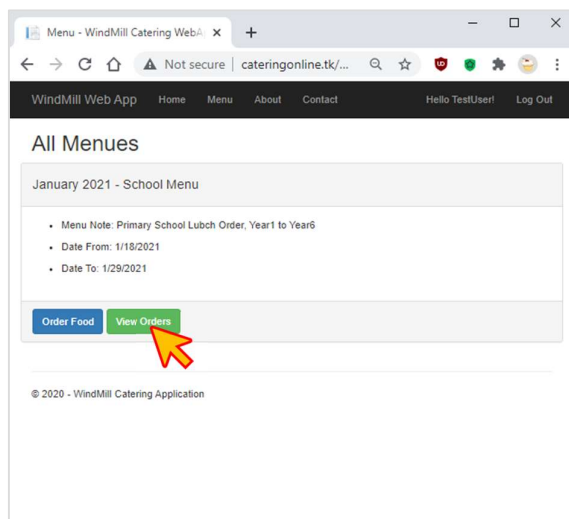
10. Confirm your selection in dialog box:



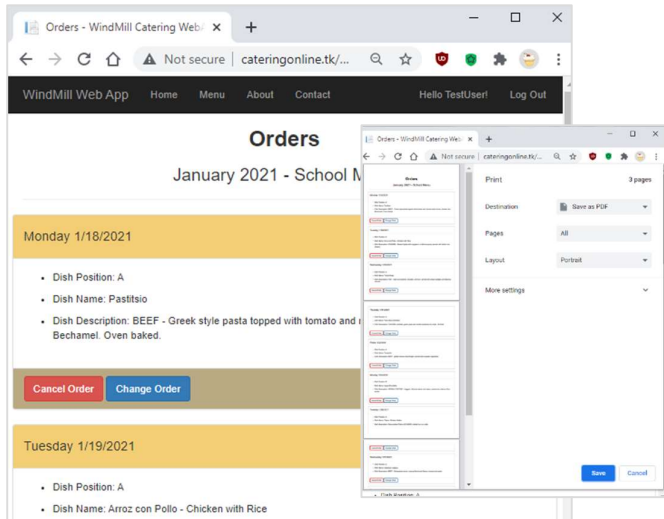
11. "Order" button turns red and you can resume ordering:



12. To review your selection, go to "Menu" tab and click "View Order" button:



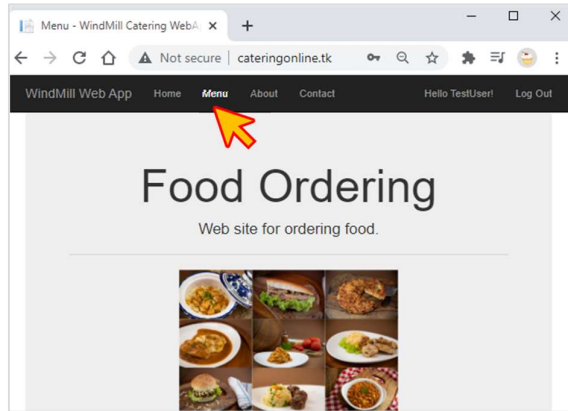
13. You can now print and/or save your monthly order:



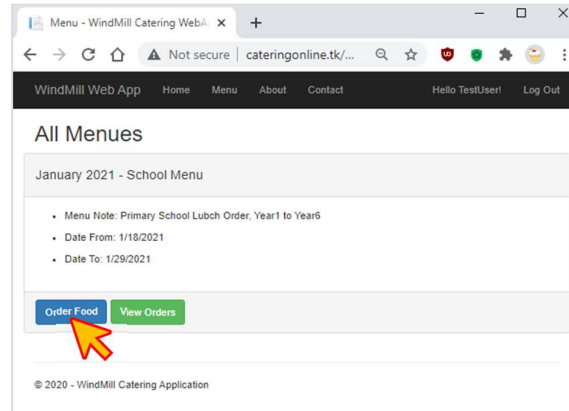
**Important: Be sure to complete the order at least 3 days before delivery.**

# Changing Order

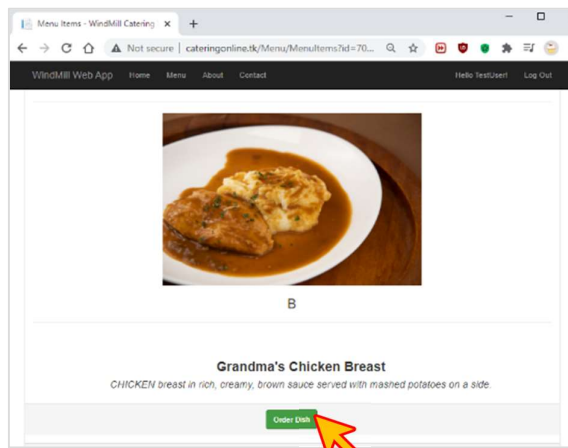
14. Log in and go to "Menu" tab



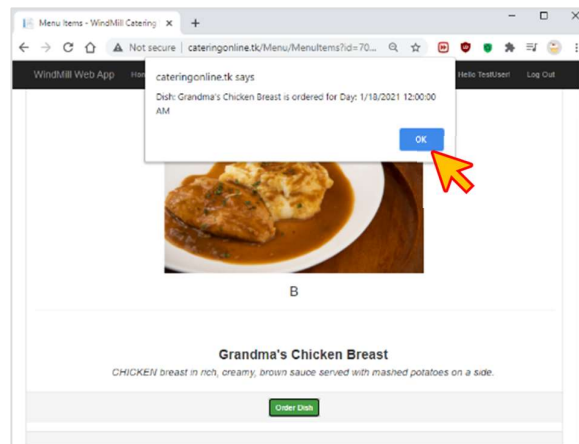
15. Click "Order Food" of the appropriate menu.



16. Select different option of your choice.



17. Confirm your selection in dialog box.



**Keep in mind the ordering deadline is 3 days before the date of delivery.**

# Canceling Order

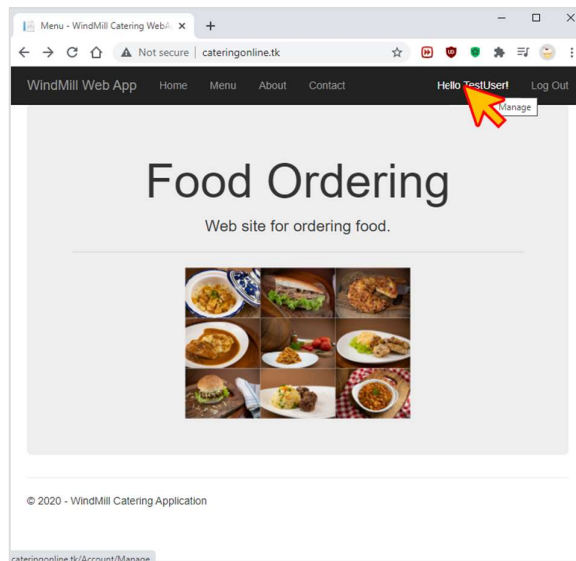
To cancel please contact Brook Hill International:

Brook Hill International Kindergarten  
+381 11 404 37 80  
kindergarten.brookhill@gmail.com

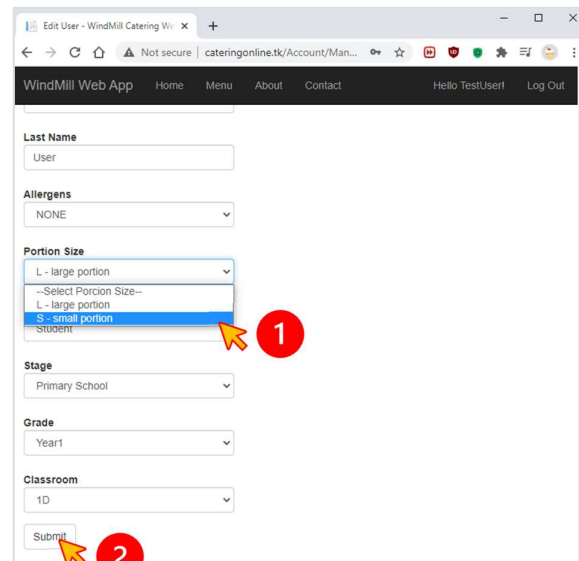
Brook Hill International School  
+381 11 369 13 10  
office.brookhill@gmail.com

# Changing Portion Size, Year, Class or Work Site

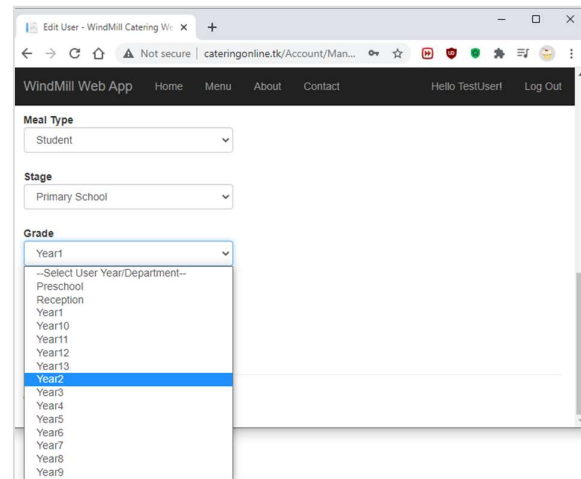
18. Log in to your account and go to “Registration” section:



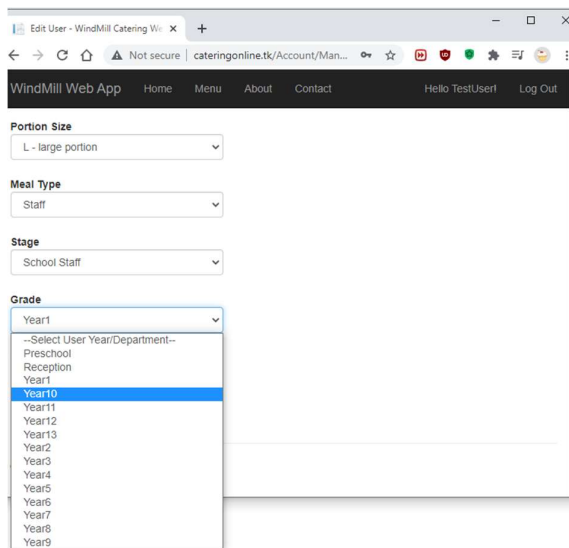
19. Change preferred portion size and click “Submit”:



20. Change year of education and/or class and click “Submit”:



21. School Staff Users  
Change workplace and click “Submit”:



In case of any issues and questions please contact Brook Hill International:

Brook Hill International Kindergarten  
+381 11 404 37 80  
[kindergarten.brookhill@gmail.com](mailto:kindergarten.brookhill@gmail.com)

Brook Hill International School  
+381 11 369 13 10  
[office.brookhill@gmail.com](mailto:office.brookhill@gmail.com)